



Industry pathway for:

Building Cleaning Workers

[Click here to learn more about this pathway!](#)



1. Skillset: Time Management/Work Prioritization

- Course #1: Finding the Right Tasks to Outsource
- Course #2: Managing Your Time
- Course #3: How to Beat Workplace Loneliness
- Course #4: Getting Things Done



2. Skillset: Facilities Management

- Course #1: Cleaning and Sanitizing
- Course #2: Facilities Management: Returning to the Workplace
- Course #3: Facilities Management: Social Distancing and PPE



3. Skillset: Client Relations

- Course #1: Communicating with Clients
- Course #2: Client Management Tactics
- Course #3: Business Etiquette: Phone, Email, & Text

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